



**Educational Enhancement Opportunity Request Form**

**FOR SCHOOL USE ONLY**

**(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL / DESIGNEE)**

This request must meet all three criteria to be eligible for an educational opportunity absence:

- 1. This request is for an absence that will have “significant educational value” and be “intensive” in nature. Yes  No
- 2. This trip is tied to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Yes  No
- 3. The major purpose of the trip is educational. Yes  No

Approved, proof provided.

#EHO Days \_\_\_\_\_ #Parent Note Days \_\_\_\_\_

Denied

Conditional, approval contingent upon proof of attendance. Failure to return adequate proof may result in the absence being unexcused.

*Please provide OFFICIAL proof of attendance*

From: \_\_\_\_\_ by: \_\_\_\_\_

Principal’s Rationale \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Principal*

\_\_\_\_\_  
*Date*

**FOR CENTRAL OFFICE USE**

As Superintendent, I recommend  I do not recommend  that this educational opportunity absence be granted.

Superintendent’s Rationale \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Superintendent*

\_\_\_\_\_  
*Date*

The District grants  does not grant  this educational opportunity absence.

\_\_\_\_\_  
*Signature of the Board Chairman*

\_\_\_\_\_  
*Date*

Review/Revised:6/27/2016